

HOTELS

Donna Laura Palace Hotel ****

Lungotevere delle Armi, 21
00195 Roma
T. +39 (0)6 3260 0083

Standard room

- ✓ Single: € 115
- ✓ Double: € 160



Rates are per night, breakfast and taxes included. The tourist tax is 6 € per night per person.

These rates will only be valid for the period 1- 4 April 2020. Arrivals on March 31st and / or departures on April 5th are subject to room availability.

Note: *The amount for the first night will be pre-authorized in order to check the credit card number provided by the participants.*

Cancellation policies: For booking cancellations **up to 5 days prior to arrival**, no cancellation fee will be charged. For cancellations made **after 6.00 p.m. of the day before the arrival date** or in case of **no-show**, the amount of the full-booked period will be automatically charged to the guest's credit card number.

Hotel Giulio Cesare ****

Via degli Scipioni, 287
00192 Roma
T. +39 (0)6 321 0751

Standard room

- ✓ Single: € 135
- ✓ Double: € 180



Rates are per night, breakfast and taxes included. The tourist tax is 6 € per night per person.

These rates will only be valid for the period 1- 4 April 2020. Arrivals on March 31st and / or departures on April 5th are subject to room availability.

Cancellation policies: For booking cancellations **up to 48 hours prior to arrival**, no cancellation fee will be charged. For cancellations made **less than 48 hours prior to the arrival date** or in case of **no-show**, the amount of the full-booked period will be automatically charged to the guest's credit card number.

Hotel Clodio ****

Via di Santa Lucia, 10
00195 Roma
T. +39 (0)6 372 1122

Standard room

- ✓ Single: € 108
- ✓ Double: € 140

Superior room

- ✓ Single: € 165
- ✓ Double: € 195

Rates are per night, breakfast and taxes included. The tourist tax is 6 € per night per person.

These rates will only be valid for the period 1- 4 April 2020. Arrivals on March 31st and / or departures on April 5th are subject to room availability.

Cancellation policies: For booking cancellations **up to 48 hours prior to arrival**, no cancellation fee will be charged. For cancellations made **less than 48 hours prior to the arrival date** or in case of **no-show**, the amount of the full-booked period will be automatically charged to the guest's credit card number.

**Hotel Cicerone ******

Via Cicerone, 55/c
00193 Roma
T. +39 (0)6 3576

Standard room

- ✓ Single: € 135
- ✓ Double: € 180

Rates are per night, breakfast and taxes included. The tourist tax is 6 € per night per person.

These rates will only be valid for the period 1- 4 April 2020. Arrivals on March 31st and / or departures on April 5th are subject to room availability.

Cancellation policies: For booking cancellations made **until 29 February 2020**, no cancellation fee will be charged. For cancellations made **between 1 and 10 March 2020**, the amount for the first night will be automatically charged to the guest's credit card number. In case of cancellation **between 11 and 29 March 2020**, the amount of the first two nights will be automatically charged to the guest's credit card number; in case of cancellation **from 30 March 2020** or **no-show**, the amount of the full-booked period will be automatically charged to the guest's credit card number.



N.B. Rates negotiated by the organizers are valid until 10 FEBRUARY 2020

BOOKING POLICIES

The hotel reservation shall be done online, only through **COPEAM registration form**. Please do not contact the hotels directly. Reservations made through **travel agencies** may not benefit from the negotiated rates. If needed, please contact COPEAM offices to this regard.

When registering to the Conference, in order to confirm your hotel reservation you will have to choose one of the following two options:

- Provide **the number of a valid credit card as a guarantee**. By choosing this option, you accept the established booking conditions. The amount of the first night may be pre-authorized in order to check your credit card data.
- Choose the **"bank transfer"** option and send to COPEAM a copy of the payment corresponding to the amount of the full-booked period (object: "COPEAM 2020 Conference"). COPEAM will provide you with a pro forma invoice and the bank details of the selected hotel for the transfer. Should the booking be cancelled within the terms specified for each hotel, the amount transferred will be refunded on the basis of the conditions detailed above.

GENERAL INFORMATION

Venue of the Conference

The Conference will be held at the following Rai addresses: Via Asiago 10 (Thursday 2 April); Viale G. Mazzini 14 (Friday 3 April).

On-site registration

Registration to the Conference will take place at Via Asiago 10 on 2 April, from 9:00 a.m. (all day) and at Viale G. Mazzini 14 on 3 April, from 9:00 a.m. (all morning).

Translation

Simultaneous translation will be assured on Thursday 2 April, during the Commissions' plenary meeting (English and French) and on Friday 3 April during the plenary sessions in the morning (Arabic, English, French) and during the General Assembly in the afternoon (French and English).

Entry visa to Italy

Please, verify the mandatory formalities to grant a visa for Italy at the following link:

<http://vistoperitalia.esteri.it/home/en>

If needed, COPEAM will provide an invitation letter after your registration has been completed.

Transfer from the airport

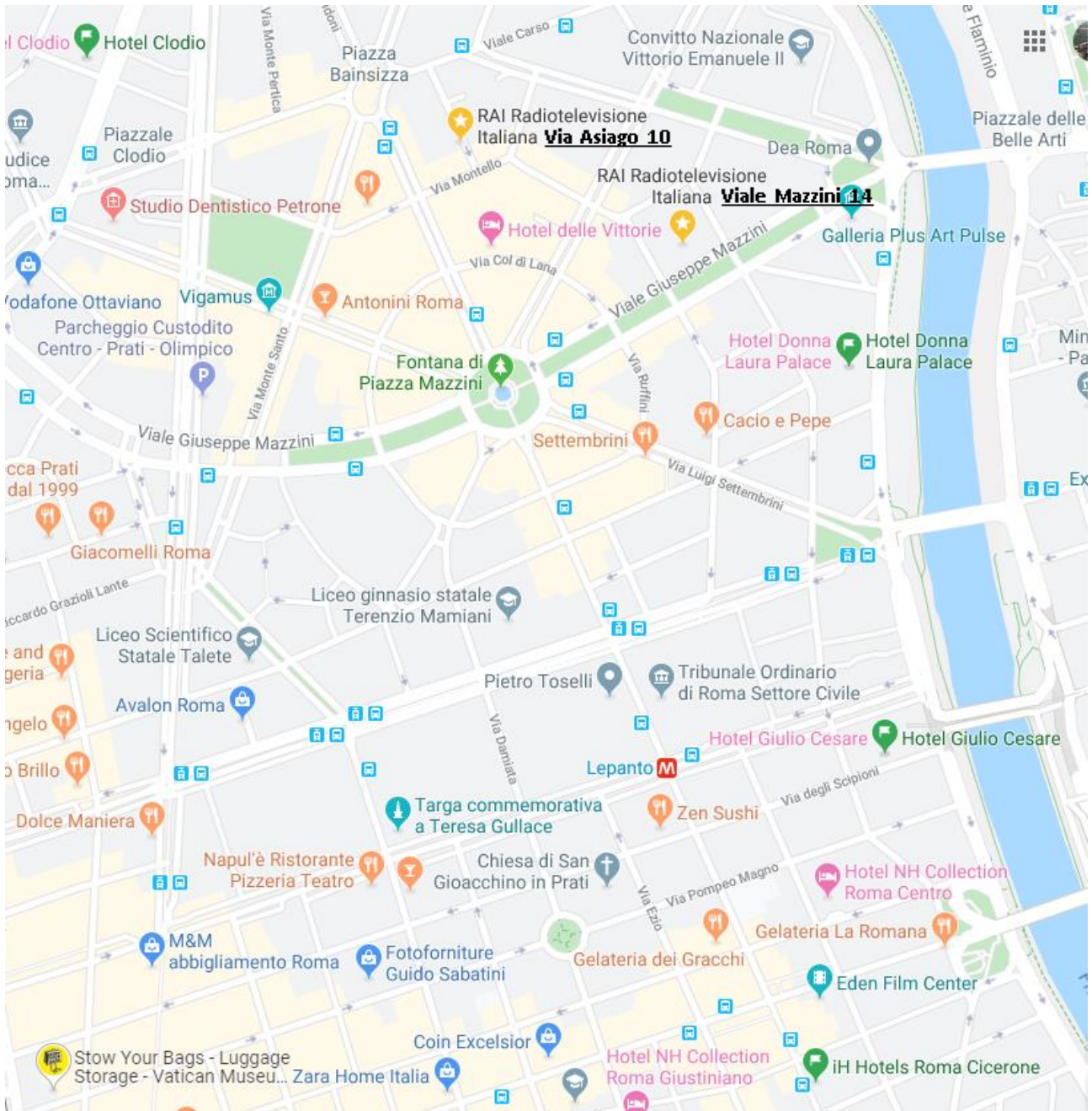
TAXI: Approximately € 35 (from Rome Ciampino Airport) and € 48 (from Rome Fiumicino Airport).

TRAIN: From Rome Fiumicino Airport: *Leonardo Express* to Roma Termini (12 €)

From Rome Ciampino Airport: *Trenitalia Ciampino Airlink* bus + train to Roma Termini 2.70 €.

Map:

The two venues of the Conference are flagged by the yellow star. In green the hotels.



For any further logistic information, please contact:

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